



UMDONI MUNICIPALITY

**APPLICATION FOR APPROVAL OF A DIRECTIONAL SIGN**

**THE SITE**

Lot Number	MUNICIPAL
Suburb	
Physical Address	Cnr.
Sign Number (office use)	MUN –
Annual Fee due date	

**THE SIGN**

Type of Sign (mark with an 'X') – Dimensions of Signs

Residential or		Width (mm)	1500
Tourist Amenity		Height (mm)	200
Industrial Amenity		Width (mm)	2000
		Height (mm)	300

**DOCUMENTS** The following documents must be attached:

1. A drawing, on durable paper, to a scale of not less than 1:50 showing the full text, colour, materials, overall dimensions and method of attachment, suspension and support of the proposed sign.
2. A site plan drawn to scale, showing the proposed position of the sign.

**FILE REF: 4/3/3/2/8/18**  
**OWNER OF THE SIGN**

Facility or Company Name																						
Owners Name																						
I D Number		<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>																				
Address	P O Box																					
	Town																					
	Code																					
Telephone																						
Cell																						
Fax																						
Email																						

I, the above-named owner of the sign described herein, agree to abide by the provisions of the relative Advertising Signs bylaws and the conditions of approval as listed on Page 3 of this application.

Signature ..... Date .....

**OWNER OF THE PROPERTY**

Surname (or Company)		Umdoni Municipality																				
First Names		Signage Control Officer																				
I D Number		<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>																				
Address	P.O.Box	19																				
	Town	Scottburgh																				
	Code	4180																				
Telephone		(039) 9761202																				
Cell																						
Fax		(039) 9762194																				
E-Mail		<a href="mailto:signage@umdoni.gov.za">signage@umdoni.gov.za</a>																				

I, the above-named owner of the property described above, give permission to the owner of the sign described herein, to erect the sign subject to compliance with the provisions of the relative Advertising Signs bylaws and conditions of approval as listed on Page 3. of this application.

Signature ..... Date .....

**CONDITIONS OF APPROVAL**

1. Maintenance and replacement costs of direction signs to a non-municipal facility are the responsibility of the original sign applicant, their nominated representative or subsequent facility owner where ownership has changed.
2. Signs are to be fully maintained by the applicant to the satisfaction of the Municipality including replacement if damaged and to ensure readability and that the sign, and its fittings, remain structurally sound.
3. The applicants business and/or facility must be accessible by a road open to the general public.
4. The directional signage must not detract or interfere with other traffic control devices.
5. The signage must not interfere with vehicular or pedestrian visibility at intersections or entrances.
6. The business and/or facility must ensure that a complete sequence of signs must be erected from the nearest main arterial roadway to the business/facility location. The application and installation of these signs must be made simultaneously.
7. That the applicant agrees that should they be the first applicant and therefore the provider of the structure within which the signs are to be placed, that they agree that the said structure become immediately common property and as such any subsequent applicants may place their approved signs within the same erected structure.
8. That the applicant indemnify the Umdoni Municipality against any loss or liability, whether commercial or personal stemming from the placement or usage of the signs;
9. That the applicant agrees to the immediate removal of their signage should the annual rental to the Municipality not be paid by the due date as reflected on Page1. of this application.

Annual rentals are to be deposited to the following account:

**Umdoni Municipality  
STANDARD BANK  
ACCOUNT NO – 052 791 688  
BRANCH - SCOTTBURGH  
BRANCH NO. 057 627**

**The following must be listed as a reference when making deposit. VOTE No. 1 360 9091 followed by the Applicants name.**

10. The applicant agrees to the immediate removal of their signage should their facility cease trading.



**Umdoni Municipality**

**INDEMNITY**

In respect of signage placed in Umdoni Municipality controlled areas

I/We .....the undersigned, hereby undertake to indemnify and to keep the Umdoni Municipality indemnified against all actions, proceedings, claims and demands, costs, damages and expenses which may be levied, brought or made against the Umdoni Municipality or which the Umdoni Municipality may pay, sustain or incur by reason of your sign/s, placed according to the addresses as stated on application/s MUN .....

SIGNED AT..... ON THE.....DAY OF..... 200 .

SIGNATURE.....

WITNESS.....

WITNESS.....

(Office Use ) Application Number. MUN -  
Date of Application  
Signature Confirmed