



UMDONI MUNICIPALITY

**APPLICATION FOR APPROVAL OF A POLE MOUNTED LITTER BIN**

**THE SITE**

Lot Number	MUNICIPAL
Suburb	
Physical Address	Cnr.
Sign Number (office use)	PMB —
Approval Expiry date	

**THE SIGN**

Type of Sign (mark with an 'X') – Dimensions of Signs

Pole Mounted Bin	X	Width (mm) < 500	
		Height (mm) < 800	
		Depth (mm) < 350	
		Advertising Content (%)	N/A

**DOCUMENTS** The following documents must be attached:

1. A drawing, on durable paper, to a scale of not less than 1:50 showing the full colour, materials, overall dimensions and method of attachment, suspension and support of the proposed bin.
2. A site plan drawn to scale, showing the proposed position of the bin.

## OWNER OF THE SIGN

Facility or Company Name		
Owners Name		
I D Number		
Address	P O Box	
	Town	
	Code	
Telephone		
Cell		
Fax		
Email		

I, the above-named owner of the sign described herein, agree to abide by the provisions of the Umdoni Advertising Signs bylaws and the conditions of approval as listed on Page 3 & 4 of this application.

Signature ..... Date .....

## OWNER OF THE PROPERTY

Surname (or Company)		UMDONI MUNICIPALITY
First Names		SIGNAGE CONTROL OFFICER
I D Number		
Address	P.O.Box	19
	Town	SCOTTBURGH
	Code	4180
Telephone		039-9761202
Cell		
Fax		086-5060339
E-Mail		<a href="mailto:signage@umdoni.gov.za">signage@umdoni.gov.za</a>

I, the above-named owner of the property described above, give permission to the owner of the sign described herein, to erect the sign subject to compliance with the provisions of the Umdoni Advertising Signs bylaws and conditions of approval as listed on Page 3 & 4 of this application.

Signature ..... Date .....

# CONDITIONS OF APPROVAL

The applicant agrees to the following conditions of approval:

## 1. Messages

Preference will be given to:

- (a) All commercial messages related to businesses or business facilities situated within the Umdoni Municipal area;
- (b) The Umdoni Municipality will not support general/generic advertising messages for products or services not available for purchase or use by local businesses within reasonable proximity to the sign.
- (c) The Umdoni Municipality will not support messages that could cause offence or are illegal or immoral.
- (d) Guidelines for the nature of the advertising.

The message shall not contain matters of the following nature:

- (i) Messages of a political nature.
- (ii) Messages that advertise businesses outside the region
- (iii) Messages, which do not conform to accepted standards of decency and morality.
- (iv) Messages contrived to mislead.
- (v) Messages pertaining to illicit products or substances.

All of the above cases shall be subject to the absolute determination of the Umdoni Municipality and the Pavement Litter Bin (PLB) applicant shall agree to extinguish any message so determined immediately upon demand of the Municipal Manager or his duly authorised agent.

## 2. Locations

- (a) PMB's shall generally be restricted to commercial and public areas of the district and would not normally be supported in a residential area, unless adjoining a bus stop or taxi stop, or a popular pedestrian route.
- (c) Devices are generally not permitted within or in the vicinity of intersections where traffic speed and movements are such that the driver needs to concentrate fully on the task of driving (eg. at channelised intersections where high speed arterial traffic does not proceed straight ahead).
- (d) PMB's shall be located a minimum of 1500 mm from back of kerb or edge of footpath. In areas where the edge of the roadway is not kerbed, no portion of the device shall be closer than two (2) metres to the edge of the roadway.
- (e) PMB's shall not be located in positions which detract from the aesthetics, amenity or streetscape of the locality in which it is situated.
- (f) The saturation amount within a specific area will be determined by consultation between the Signage Control Officer and the designated representative from Cleansing & Maintenance Department.

## 3. Description of Bins

- (a) Each PMB shall have one advertising panel;
- (b) The advertising panel shall be of a standard size (approx. 750 x 450 mm) preferably applied as an adhesive poster to a recessed panel. The external dimensions of the bin surround shall not be >800mm high or >500mm wide or >350mm deep.
- (c) The PMB's shall be of a design that is of sufficient rigidity to prevent it from being moved by the wind or permanently distorted.
- (d) Each PMB shall be light enough to enable one person of average build to remove it without any other physical or mechanical assistance.

- (e) The size of the opening for the deposit of rubbish in the bin surround, shall be minimised to restrict access for domestic waste and rainwater with a maximum allowed opening of 500 x 200mm.
- (f) The external finish of the PMB shall be smooth and formed or coated with a material that facilitates easy cleaning including removal of graffiti and no possibility of causing injury to any users of these items. It shall be earth tone in colour.
- (g) Maintenance response time for the repair or replacement of PMB's shall be within 2 working days of advice of damage. The PMB shall be replaced if permanently damaged by fire or force.

#### **4. Application and Approval**

- (a) An application for approval of a PMB shall be made on the prescribed application form in terms of the current Umdoni Signs Bylaws, directly to the Signage Control Officer (SCO) of Council together with proof of payment of the standard sign application fee prescribed by the applicable Tariff of Charges.
- (b) The approval shall have a duration of one calendar (1) year which shall commence from the date of the Council approval. The approval shall be subject to the condition of this policy and any other applicable conditions contained within the Umdoni Signs Bylaws.
- (c) If the applicant is in breach of the policy then Council may immediately revoke its approval and remove the bin to a Council storage facility.
- (d) Upon expiry of the previous approval a fresh application must be made in the prescribed manner.
- (e) Each intended advertisement must be supplied for approval by the applicant to the SCO prior to its flighting.

#### **5. Relocation or Removal**

- (a) The Umdoni Municipality shall advise the applicant in advance of any road or other works that may require the removal or relocation of an approved PMB and the applicant shall remove or relocate the PMB at the applicants cost.
- (b) The Umdoni Municipality reserves the right to have any PMB repositioned or removed at any time either permanently or temporarily, without cost to the Council.
- (c) The removal of PMB's by the Council will only be exercised in any or all of the following circumstances:
  - (i) Where the PMB has not been maintained to the satisfaction of the Council.
  - (ii) Where the PMB is damaged and remains un-repaired for a period of 2 weeks.
  - (iii) Where roadworks and/or the installation of public utility services necessitates the removal of the PMB.
  - (iv) Where there is a substantial change in the nature of traffic or the alignment of the road in the vicinity of the PMB.
  - (v) Where the road is reclassified to accommodate a higher speed.
  - (vi) Where the message conveyed on the PMB in the opinion of the Council is no longer current, appropriate or acceptable.
  - (vii) Where the applicant has not complied with the terms of the approval for the PMB issued by the Council.
- (d) At the termination of the approval period the Principal may require the applicant to remove the PMB's and reinstate the pole at the applicants cost.

#### **6. Indemnity**

The applicant shall indemnify the Umdoni Municipality against any claim or action and shall procure and maintain a Public Liability Insurance Policy to One (1) Million Rands in the names of the applicant and the Umdoni Municipality.



**Umdoni Municipality**

**INDEMNITY**

In respect of signage placed in Umdoni Municipality controlled areas

I/We .....the undersigned, hereby undertake to indemnify and to keep the Umdoni Municipality indemnified against all actions, proceedings, claims and demands, costs, damages and expenses which may be levied, brought or made against the Umdoni Municipality or which the Umdoni Municipality may pay, sustain or incur by reason of your bin/s, placed according to the addresses as stated on application/s PMB -

SIGNED AT..... ON THE.....DAY OF..... 2009/10

SIGNATURE.....

WITNESS.....

WITNESS.....

(Office Use )      Application Number. PMB      -      .  
Date of Application  
Signature Confirmed